

**Meeting of the Business, Resources and Infrastructure Committee
To be held on Tuesday 28 May 2024 at 4.00pm
by Hybrid Attendance at Kilmarnock Campus and via Microsoft Teams**

AGENDA

- 1 Welcome and Declarations of Interest
- 2 Apologies
- 3 Minutes of the meeting held 12 March 2024
 - BRIC Action & Decision Tracker
- 4 Matters Arising

Paper 1 (C/P)
Paper 1a (P)

Part A - For Discussion, Decision and Approval

- 5 2023-24 Management Accounts as at 30 April 2024
- 6 2024-25 Budget
- 7 Transformational Projects Update
- 8 2023-24 Financial Compliance Report
- 9 2023-24 Financial Matters Update Report

Paper 2 (R) (LW)
Paper 3 (R) (AR/LW)
Paper 4 (R) (AC/AR/DD)
Paper 5 (R) (AR)
Paper 6 (P) (LW)

BREAK

Part B - Regular Reporting/Monitoring

- 10 Estate Update Report including Future Skills Hub Project Review
- 11 Internal Audit Report – Estate Management
- 12 HR & HSW Update Report (Feb 2024 – April 2024)
- 13 HSW benchmark data to be presented
- 14 2023 -24 Quarterly Complaints Report (Q2)

Paper 7 (R) (AR)
Paper 8 (P) (AR)
Paper 9 (R) (DD/GB/MH)
Presentation (R) (MH)
Paper 10 (P) (AC)

Part C- Risk Management

- 15 Strategic Risk Register

Paper 11 (R) (AR)

Part D - For Information

- 16 **Date of Next Meeting – Tuesday 17 September 2024 at 4.00pm Kilwinning**

(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality